



README.TXT

A Newsletter from *KPEnterprises*
Business Consulting, Inc.

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Special Google Searches

Most people are now using Google as their primary search engine. But did you know that there are special search areas within Google?

The one we use most often is www.google.com/microsoft

You will also find special searches for

/mac

/linux

/unclesam

And others.

That Uncle Sam one is for the Federal Government.

Microsoft
Small Business
Specialist

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Notes From The Field

By Karl W. Palachuk

Help! Remember: If you need help, the best way to get it is through the Customer Service Portal at www.kpenterprises.com or by calling **916-928-0888** extension 1.



Remember: Summer heat kills computers. You don't have to freeze them out, but remember to keep a little A.C. on over the long weekends, if you can.

And PLEASE don't plug fans into your battery backups!

Here's an Interesting Idea for Marketing. Quin Baird, one of our clients from Golden State Tax set up a booth at the Placer County Fair recently.



He handed out some brochures and give-aways. His goal is that folks will remember Golden State Tax when tax time rolls around.

Welcome Svetlana Shurayev

Well, I guess we're big enough now. We've hired an Administrative Assistant to help Jennifer.

Svetlana Shurayev comes to us from American River College where she just completed her A.A. degree.

Mostly, she'll be helping with items related to **Relax Focus Succeed** and **Great Little Book Publishing**. But she'll also be keeping our online service tracking system up to date.



Networking Infrastructure Solutions

Remote Web Workplace

How Can I Reboot My Computer From Home?

If you have Small Business Server, one of the really cool things you can do is to access your work desktop from home. It's free (you already paid for it) and it's already there.

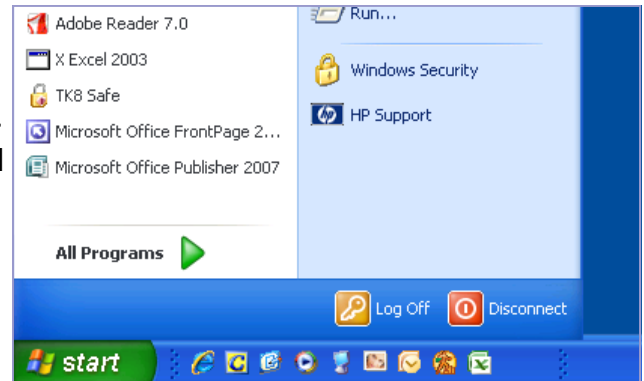
But you might notice, with Remote Web Workplace, that there's no **Shutdown** or **Reboot** option. When you click on the Start menu, you can lock the computer, or you can log off. That's it.

So how do you reboot your computer remotely when you need to? Here's how:

Click on the Start menu and you'll see an option called **Windows Security**. Select that and you'll see all the options you get with CTRL-ALT-DEL, including Reboot and Shut Down.

If you're using RWW, give the Windows Security option a try.

And if you're not using RWW, give that a try!



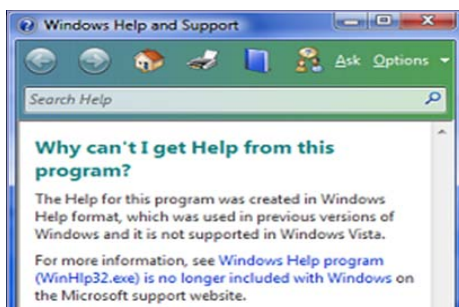
Where's My Help?

One of the odd little "features" of Windows Vista is that the old **Windows Help** function no longer works. That means that programs written for older versions of Windows will not have a working "help" function.

When you click Help, you'll get the message posted below. **Why can't I get Help from this program?**

The answer is (basically) that the old Help system was insecure. But what can you do? The truth is that you can still use your own help systems, but you have to go get it. You'll find the old help system at <http://support.microsoft.com/kb/917607>.

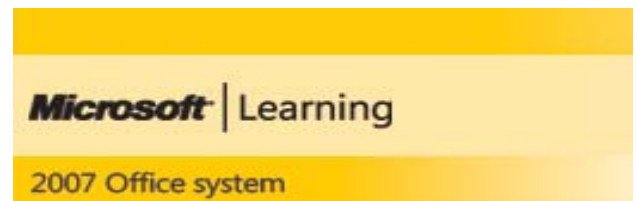
You can download a setup file and run it. After that you'll be able to use the help function on those old programs.



Of course, if you need any additional help, please give us a call.

Phone

916-928-0888.



Free Office 2007 Training

Microsoft has some great free training for you. They've put up a site called **Dig Deep and Go Further** with the 2007 Microsoft Office System.

This is the place to take advantage of special offers and new training opportunities from Microsoft Learning. Classroom training gives you the knowledge that you need to succeed every day, and the offerings on Microsoft E-Learning help you discover a whole new world of learning.

Special offers change every month. Look for featured books, free sample chapters, and discounts on select titles.

Check it out at:

<http://www.microsoft.com/learning/office2007/digdeep/iworker>

What Does Spam Look Like?

Fighting **spam** (unwanted/junk email) is a lot like the arms race. The bad guys come up with new and clever ways to put advertisements, viruses, and spyware in your in-box. Meanwhile, the good guys try to find ways to filter out all the spam and still deliver the “real” email you want.

Right now, about 99% of all email traffic coming into your mailbox is spam.

Yes, 99%.

That makes delivering the 1% pretty hard to do. At some point, you have to make a decision: Should I open this email? Is this junk (or malicious)?

Here are two ways you can look at your email and literally tell at a glance that it's spam. First, on the left, is a picture of the Outlook Junk Email folder. Do you notice a pattern? With only one exception, there are two copies of the same email for each email.

Even if email looks legitimate, if you get two copies of the same thing, delete them both without opening. Just do it.

In the second example, with Exchange Defender™, you see another interesting pattern. Does any real human have an email address like

`2-105238-kpenterprises.com?karlp@mx17.ourclientthirteen.com ?`

(The answer is no.)

When you see this, don't give it a second thought: delete, delete, delete.

If you ever meet someone with a legitimate 59-character email address, let us know. :-)

And if you have questions, give us a call.

Junk E-mail	
From	Subject
Date: Today	
Emma Manuel	Suite 3 Design only \$269
Emma Manuel	Suite 3 Design only \$269
Williams	Feel yourself like a king of
Williams	Feel yourself like a king of
ComputerJobs.com	Take A Faster Route To Yo
ComputerJobs.com	Take A Faster Route To Yo
Attention Ladies	This is what your lady dese
Attention Ladies	This is what your lady dese
SummerOlaySamples	Enjoy sample of Olay Bod
SummerOlaySamples	Enjoy sample of Olay Bod
Auction Success	Get Your eBay Toolkit
Auction Success	Get Your eBay Toolkit
Quantum Alliance	LTO-4 Drive Release in Scal
Tamika Merritt	Can you imagine that you
Tamika Merritt	Can you imagine that you
Lance Rodgers	Hey man, stop throwing a
Lance Rodgers	Hey man, stop throwing a
	割り切り条件でセックフ
	割り切り条件でセックフ

ExchangeDefender™

Below is a list of messages caught by ExchangeDefender because they were sent by a commercial email (SPAM/UCE/Junk Mail). If you believe we made a mistake, click on the link to deliver the message and never treat email from that sender as a potential SPAM.

SPAM Quarantine for karlp@kpenterprises.com

2-105238-kpenterprises.com?karlp@mx17.ourclientthirteen.com

ejilu@fnmq.com

RE:

67511_vmta10355-karlp=kpenterprises.com@onlineinstant.net
Earn a 12-Pack of Your Favorite Sports

67457_vmta9541-karlp=kpenterprises.com@engineoptimizationweb.net
Exclusive savings for you

cid=24-uid=388187_-mid=496-lid=221-eid=7-did=2-bid=24--@rubymail-usa.com
Xerox Printer Offer

67615_vmta10495-karlp=kpenterprises.com@nelsonthere.net

67412_vmta10849-karlp=kpenterprises.com@mane-ideas.net
Is a grant available for you

67653_vmta11173-karlp=kpenterprises.com@chinot.net
Finally, a real Mastercard(r) for

67529_vmta11295-karlp=kpenterprises.com@portableelectric.net
Exclusive Cigar Offer

67502_vmta10362-karlp=kpenterprises.com@onlinehorse.net
Get your own KitchenAid Mixer

67243_vmta10173-karlp=kpenterprises.com@terrael.net
Seized property bargains in your town

Be More Productive Today

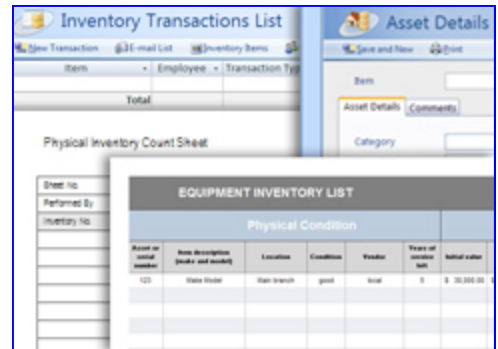
Check Out FREE Office Templates For Almost Any Project



Have you checked out the Office Templates yet? Start at www.microsoft.com/templates.

Across the top of the page you'll see some links, including Downloads, Clip Art, and Templates. On the Templates tab you'll find everything from sample brochures to expense reports and presentations.

We recently created a product that requires us to track inventory for the first time every. Jennifer hopped onto the Microsoft Office Templates site and found a great inventory tracking system built on Excel spreadsheets.



A "template" is really just a sample document. You take out their logo and put in yours. You'll find an amazing sample of documents there, including wills, tournament brackets, petitions, and even maps.

You'll still have to do the work to make these templates work for you. But if you're stuck for content or formatting, it's always nice to have a basic "shell" you can use to get started. After all, **you can't edit a blank page**. If one of these sample documents gets you moving in the right direction, it's certainly worth the price (FREE).

If you need any help, please give us a call. 916-928-0888.

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Address Correction Requested