



README.TXT

A Newsletter from *KPEnterprises*
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Next Version of Small Business Server

Windows' next Small Business Server 2008 is coming late next year. Which might mean early 2009.

Does this affect you? Probably not.

Remember: Our advice is that you should replace your server every three years.

So if you bought your server in early 2006, we'd expect you to replace it in early 2009 — with the new server.

If you bought your server before that, then you need to replace it before early 2009.


Note: If you're buying a new server, consider paying a bit more for a Software Assurance License. That will give you a free upgrade to the new server when it's released.


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Notes From The Field

By Karl W. Palachuk

 **We're late!** Sorry about the late newsletter this month. We've had some vacations and illness in the ranks. I'll hurry up and get next month's out on time!

 **Manuel's Latest Plans:** Well, we all keep evolving! On Manuel's recent (excellent) trip to Europe and Africa, he did a bit of thinking about his life.

I'm happy to say that one of his conclusions is that he's pretty darn happy in Sacramento, and working for KPE. So it turns out that he's not in much of a hurry to leave town. That's good for us.

 **No work on past due accounts.** Unfortunately, we need to enforce our policy of not doing work on accounts with past due balances. This has become quite an issue for our little company

Managed service payments are due on the first of each month. Other labor is due within 20 days. **Thank You!**



Microsoft
Small Business
Specialist

Josh is Certifiable! (Again)

With his latest exam, Josh Parker is now a Microsoft Certified Systems Administrator. What does that mean to you?

Any single test will get you an MCP (Microsoft Certified Professional). An MCSA has passed a series of tests and demonstrated knowledge in a variety of areas.

MCSAs are better at . . .

- Project deployments
- Customer Satisfaction
- Reducing support costs
- Working with vendors

Remember: we strive to be Knowledgeable, Professional, and Experienced. Josh certainly fits that bill!



Microsoft
CERTIFIED
Partner

Networking Infrastructure Solutions

Survey: Disaster Recovery Planning And Business Continuity Planning

KPEnterprises is conducting a survey. We are gathering information about how small business prepare for Disaster Planning and Business Continuity Planning.

This survey will only take a few minutes to complete. If you can, we would appreciate it if everyone in your office took the survey as well!

We're looking for information on small businesses in particular.

You'll find a link to the "Survey Monkey" survey on our main page at www.kpenterprises.com.

Thank you.



More Windows Time Fixes!

On August 2nd, Microsoft issued a new cumulative time zone update for all supported Windows operating system products. Remember all the hub-bub in January?

This update is not as critical as the earlier changes, and includes time zone updates since the earlier fix.

Recommendations:

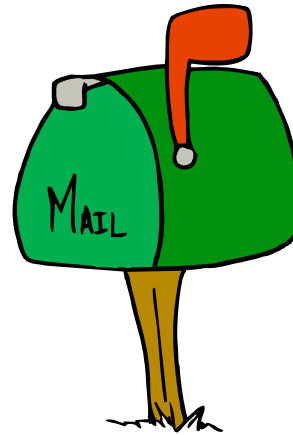
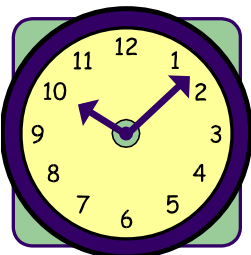
- KPEnterprises will take care of you. This patch will be applied during your regular maintenance.
- If you need the patch sooner, we'll let you know (and take care of it).
- If you are only covering your servers under a Managed Service Agreement, then you'll need to make sure the workstation updates are applied. We can do this, or just give us a call.

Beware: The most common place you'll experience time issues is in **email**. If you send an email at 1 PM, for example, but the recipient says you send it at Noon or 2 PM, **give us a call**.

Please do not change your time zone to fix this problem. The problem might be on your desktop, your server, your client's server, or your client's desktop.

Call us and we can help track it down.

Call us at 916-928-0888 x1.



Dealing with Large Email Attachments

We all love email. It's normally pretty fast. And if you can filter out the Spam and still get the good stuff, it's a beautiful thing.

But sometimes we love it too much. Sometimes we ask a simple little email message to do a lot of extra work.

A perfect example of this is **attachments**. That means sending a file to someone.

Email is normally good about getting attachments where they're going. Except when those attachments are HUGE.

Most email systems have 10 MB limits on the size of any attachments. Some systems have a 4 or even a 1 MB limit.

Also, some systems limit entire mailbox sizes to 10 MB. So even if your 1MB attachment is okay, the receiver's mailbox may not accept it.

We have alternatives. Please contact us if you need to send and receive large attachments. We're here to help!

Cell Phones and the National Do Not Call Registry

Recently, there has been a junk email going around with a dire warning: Your cell phone is about to be overwhelmed by telemarketing calls.

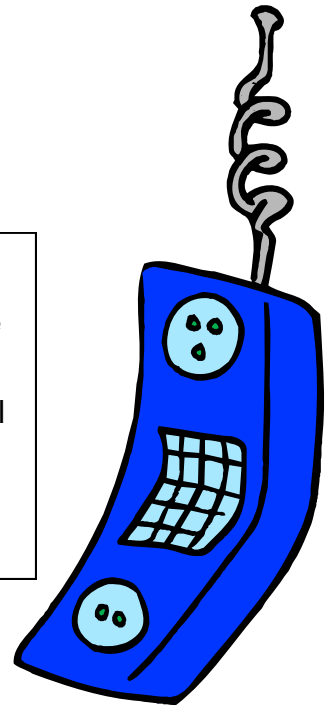
Luckily for you, this is not true.

In almost all cases, telemarketing to cell phone numbers is illegal. So you don't **need** to add your cell phone to the National Do Not Call Registry.

The best way to know that an email contains a false warning is to recognize the standard format for junk emails. Almost all junk emails give a serious warning in ALL CAPS.

And **all** junk emails contain a request to pass the message along to all of your friends. It's old-school, hand-crafted Spam! Sometimes these two elements are combined, like this:

PASS THIS ON TO ALL YOUR FRIENDS.



There is a National Do Not Call Registry program. But there is no separate registry for cell phones. Because telemarketers generally use sophisticated dialing programs, they are programmed not to call cell phones.

It does no harm to add your cell to the standard Do Not Call Registry. You should certainly add your home phone and business lines, if you receive junk phone calls. Here's how to contact the National Do Not Call Registry:

www.donotcall.gov

or

Call toll-free 1-888-382-1222 **from the telephone number you wish to register**

Registration becomes effective within 31 days of signing up and is active for five years. Strictly speaking, business-to-business calls are not covered under the Registry. But, if you're having problems, it does no harm to try.

Note: You may still get marketing calls on your cell phone if you've forwarded a "land line" phone to your cell phone. The telemarketer can call your land line and be forwarded to the cell. They won't even know this is happening.

If you get a sales call on your cell phone, simply inform the caller that this is a cell phone and that it should be removed from their database.

For More Information

To learn more about the National Do Not Call Registry and the rules that enforce it, visit the FTC at www.ftc.gov or the FCC at www.fcc.gov.

For more information about a planned "wireless 411" directory, visit

<http://www.qsent.com/wireless411/index.shtml>.

Be More Productive Today

Oversize PDF Documents are Easy in Office 2007

Save As . . . PDF

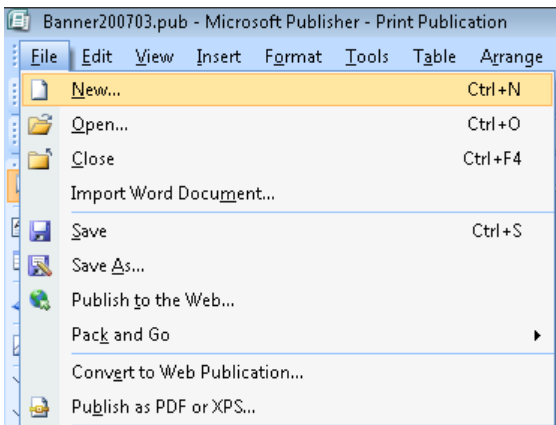


One of our favorite new features in Office 2007 is the ability to save a document in the .pdf format (so it can be read in Adobe Acrobat). PDFs are very handy for emailing to clients because they're small and read-only.



We're always a little surprised when we see a resume or invoice in Word or Excel format. Everyone who can open these files can edit them. PDF is much "safer" as a way to send this information.

But what about oversize documents (for example, tabloid or 11x17)?



To print to these larger documents to a PDF file, simply go to the File directory and select **Publish as PDF**. You'll be given layout options. Pick the right paper size and your document will just "print" to the pdf.

If you have a full version of Adobe Acrobat, it includes a writer that will allow you to print to PDF, but the standard **File | Save As | PDF** function is probably easier to use for most projects.

If you need any help, please give us a call. 916-928-0888.

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